

Nonprofit Security Grant Program (NSGP) Newsletter



NSGP 2024

The FY2024 Nonprofit Security Grant Program (NSGP) Notice of Funding Opportunity (“NOFO”) is expected to be announced in late February/early March 2024. Here are the key steps your organization can do to prepare:

- **EIN:** Confirm your organization’s legal name and EIN number by reviewing your organization’s 501c3 designation letter. This is important because your legal name, EIN number and UEI number, must all match exactly.
- **UEI Number:** Make sure that your organization has a Unique Entity Identifier (UEI) number. A UEI number is issued through the SAM.gov website. Click [here](#) to access a video tutorial on how to obtain a UEI number. UEI numbers do not expire but SAM.gov registrations need to be renewed annually to remain in active status. SAM.gov registration is a **free** process.

Some states may require nonprofits to maintain an active SAM.gov registration to receive the NSGP award. Please check with the State Administrative Agency website for more info: <https://portal.ct.gov/DEMHS/Grants/Nonprofit-Security-Grant-Program-Overview/Federal-Nonprofit-Security-Grant-Program>

- **Mission Statement:** Write your mission statement on official letterhead (if available), specifying the “who, what, and why” of your organization. The SAA may request a separate mission statement, or it may be incorporated within the application.
- **Threat, Vulnerability, & Risk Assessment:** Ensure that an SCN Threat, Vulnerability, & Risk Assessment (“TVRA”) is conducted for your facility and is current (less than 3 years old). As you may know, only equipment from the DHS Authorized Equipment List ([detailed here](#)) that mitigates a deficiency noted and found in your vulnerability assessment will be eligible for reimbursement under the NSGP. If any deficiencies have been mitigated since your last TVRA (even if

it's within the last 3 years), we recommend getting it updated.

Make sure to prioritize the TVRA target hardening recommendations and get general but comprehensive cost estimates for the proposed target hardening improvements. These cost estimates will enable your organization to build a realistic budget for your Investment Justification.

- **INVESTMENT JUSTIFICATION:** Once you receive your TVRA, start preparing the Investment Justification (“IJ”), FEMA’s NSGP application. We recommend using the FY2023 Investment Justification form as a guide to draft your responses. Start drafting the responses in a Word document so it can be easily edited. For a sample of the FY23 Investment Justification form, please click [here](#).

The following is a list of common-used NSGP terminology:

Nonprofit Security Grant Program (NSGP)

State Administrative Agency (SAA)

Department of Homeland Security (DHS)

Notice of Funding Opportunity (NOFO)

Threat, Vulnerability & Risk Assessment (TVRA)

Unique Entity Identifier (UEI)

Investment Justification (IJ)

Environmental and Historic Preservation Form (EHP)

Federal Emergency Management Agency (FEMA)

Additional NSGP resources are available

at www.securecommunitynetwork.org/resources/dhs-grant-funds-information.