**2018 Event Grants Request for Funding**

**Information Guidelines & Application**

Jewish Nevada (JN or Federation) is pleased to invite our collaborative partners to join us in building an inspired Jewish community of unity, compassion and vision. We provide strategic support in many forms—all designed to build and strengthen community organizations and Jewish life.Event grants to nonprofit organizations are for sponsorship of specific programmatic events related to **Caring for the Vulnerable, Jewish Vibrancy & Continuity, and Israel & Global Impact.**

**Eligibility**

The intent is to strategically fund events that meet our criteria. Eligible applicants include nonprofits with tax-exempt status that serve the Jewish community in the state of Nevada. Nonprofits that have current Federation grants must be in compliance with the terms of those awards to be considered. All publicity, program notices, announcements, invitations, introduction acknowledgements before, during and after the program, shall clearly identify Jewish Nevada by logo or tagline statement. If you are a past grant recipient, please provide examples of the promotional materials for your previously funded project.

**Grant Amounts & Use**

Grants will be awarded to support one-time events related to the categories above. Grants will not be more than $10,000 per event. Organizations that submit an application must be prepared to provide 20% matching funds for the implementation of any grant requested. (As an example: If an organization requests $2,000 from JN, that organization must be prepared to contribute $400 to the project.). Please be advised that all allocations requested must be used for that specific event and its service-related cost. Grants will not cover more than 80 percent of the total project cost. JN funds may not be used to fund any type of fundraising project or solicitation event. The event reports submitted on time. Grant payments will be made in quarterly installments, depending on the timeline of the project. The final installment will be paid upon receipt and final review of the project evaluation documents. Failure to complete reporting may result in Jewish Nevada requesting that the entire amount of the allocation be returned to us.

**Submission Guidelines**

If you seek assistance with your application, we are here to provide you guidance and answer questions to make this process successful. For questions, please contact Julia Franks with questions. **Complete application and all required documents** **are due by email to Julia@jewishnevada.org.**

**2018 Event Grant Application**

|  |  |
| --- | --- |
| **Organization Name** |  |
| **Program Name** |  |
| **Mailing Address** |  |
| **Phone / Fax Numbers** |  |
| **Executive Director/CEO** |  |
| **Grant Contact Name/Title** |  |
| **Grant Contact Phone/Email** |  |
| **Organization Website** |  |
| **Year Founded** |  |
| **Total Organization Budget** |  |
| **Total Program Budget** |  |
| **Date of Program** |  |
| **Program # to be Served** |  |

**Federal Tax ID number**: **Amount Requested**: $

**Organization Summary and Mission**:

**Event Summary**:

|  |  |
| --- | --- |
| **Event Goals & Objectives** What are the specific goals and measurable objectives for the event? |  |
| **Target Population** What is your community event’s target population and how does your organization involve them in its organization/program planning process? |  |
| **Collaboration** List the other Event partners. |  |
| **Evaluation** Please explain how you will measure your success/impact? Include anticipated outputs and indicators of success. |  |
| **Funding Status and Plans** What other funding sources have you secured or are you seeking? |  |
| **Recognition** How will the organization recognize Federation’s support? |  |

*Certification and Acceptance: I certify this request has been authorized by the governing body. I certify this organization does not discriminate on the basis of sex, age, race, color, sexual orientation, nationality, or disability. I certify the statements herein are true and complete to the best of my knowledge, and accept the obligation to comply with the terms and conditions if a grant is awarded as the result of this application.* □ By checking this box, I acknowledge agreement with the above Certification and Acceptance.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Date

**Attachments—**Please **attach** the following documents to your submission. All attachments must be received in order to be considered for funding:

1. Copy of IRS determination letter indicating 501(c)(3) status
2. Organization’s current annual operating budget
3. Event budget
4. List of Board of Directors, with address, phone and email contact information