



**Jewish Federation**  
OF GREATER HARRISBURG

3301 North Front Street • Harrisburg, PA 17110

(717) 236-9555 • jewishharrisburg.org

# 2016 JFGH Summer Leadership Intern Program (SLIP)

## May—August 2016

### A. What is the JFGH Summer Leadership Intern Program?

The JFGH SLIP facilitates paid and unpaid internships and college credit opportunities for Jewish college undergraduates. Interns will be employed 8-12 weeks in greater Harrisburg area businesses and nonprofit organizations. In addition, interns will participate in engaging activities, such as professional development seminars, explore civic and Jewish community leadership opportunities, and interact with guest speakers and community professionals. Please note each intern will be responsible for their own transportation.

### B. Objectives of SLIP

1. Provide meaningful career-related work experience and professional development
2. Offer undergraduate students first-hand knowledge of the Greater Harrisburg business and nonprofit communities
3. Increase local organizations' capacities to conduct important short-term projects
4. Stimulate interest in a career and life in the Harrisburg area
5. Connect the younger generation with senior leaders of the Jewish community
6. Expose students to a broad range of Harrisburg opportunities
7. Increase understanding and interaction with the local Jewish community
- 8.

### C. Structure of SLIP

#### a. Internship Placements

Interns will be required to work between 15-35 hours per week in supervised placements in area businesses and nonprofit organizations. The specific number of hours and times will be determined by the employer/supervisor who oversees the intern. Interns will be required to participate in three 90-minute seminars. We ask the business leader to participate in one 90-minute seminar with their student and allow the intern to be excused for the seminars during their internship hours. Some internships will be a combination of placements at two sites to experience the variety within a particular field.

#### b. Seminars

Participants convene for educational programming related to professional development, issues in Harrisburg, and the larger Jewish Community. Seminars weave together different learning modalities throughout the summer including direct experience with the vibrant nature of Jewish life and civic involvement in Harrisburg.

*Seminar:*

**Philanthropy**

***Interns and Business Leaders/Supervisors***

Location: Jewish Community Center

Time/Date: TBD

**Resume Building**

***Interns only***

Location: Jewish Community Center

Time/Date: TBD

**Building Jewish Life on Campus and Beyond**

***Interns only***

Location: Jewish Community Center

Time/Date: TBD

**D. Who is eligible for SLIP?**

- a. Any Jewish college student (18-22 years old)
- b. Any Jewish student with an interest in Harrisburg, civic involvement, and the Jewish community.

Other highly desirable qualifications include:

- a. A strong academic record
- b. Strong verbal and written communication skills
- c. Basic sense of career direction

**E. Compensation**

- a. To be determined by each employer. Paid and unpaid internships will be offered.

**F. The Intern Application and Placement Process**

1. Applicants will complete and submit the application and resume to the Jewish Federation of Greater Harrisburg no later than **Monday, February 22, 2016**.
2. Eligible applicants will be scheduled for a 30-minute interview with the designated JFGH staff. Interviews are required. (Teleconferencing is an available option.)
3. Interviews must be completed by **Friday, March 25, 2016**.
4. After the interview, all eligible applicants will receive information on available internships and rank their top three internship placement sites by **March 18, 2016**. JFGH does not decide placements of interns. Applicant information will be forwarded to business leaders based on these rankings.
5. Business leaders will review applicant information and select the most appropriate applicant, with the option to personally interview interested applicants.
6. Intern placements will be decided by the business leaders by **Friday, April 1, 2016**.

While the JFGH makes every effort to assist students in achieving a summer internship, we cannot guarantee placement. We strongly advise students make reasonable and appropriate selections when ranking their top placement choices.

Application materials and questions should be submitted via email [d.demerson@jewishfedhbg.org](mailto:d.demerson@jewishfedhbg.org)  
Denise Demerson, Development and Marketing Associate