

Obligations of Community Organization Representatives

Registered Organizations may send a Community Rep to all Federation Board meetings which are open to them, which, until further notice, is approximately every other meeting, or six meetings per year. Registered Organizations should advise Federation who their designated representative is for these Board Meetings, so that they may be added to the notification list.

Obligations of Community Reps Attending Board Meetings:

- Attend Board meetings regularly and faithfully, report on the activities of their organizations at those meetings and report back to their own organizations about what happened at the Federation Board meeting.
- Keep confidential all confidential information arising from Board Meetings including financial information of the Jewish Federation of Edmonton, but subject to their right to report to their organizations.
- Follow generally-held rules of confidentiality and conflict of interest guidelines.
- Be courteous and respectful of the staff of the organization and Federation Board Members.
- Observe the Board Meetings of the Federation and provide insight and comment when invited.
- Adhere to Robert's Rules of Order at all Board Meetings.
- Promote the activities of the Federation as well as other Registered Organizations to their own organization and its members.
- Encourage their members to give to Edmonton United Jewish Appeal in order to support Israel and the community as a whole.
- Follow the policies of the organization and all other policies of the JFE.
- Maintain a civil and congenial relationship with all Jewish organizations in the community.

And Refrain from:

- Filming, photographing or recording Board Meetings without prior authorization.
- Publishing Board Minutes, Financial Statements or any part of them without prior authorization.
- Inviting guests to Board Meetings without prior authorization.
- Voting on issues at Federation Board Meetings which are for Board Members only.