



## Frequently Asked

### Questions (FAQ)

#### Request for Proposals – 2021 Innovations Program

*Questions asked on the informational call and received via E-mail are answered in this FAQ.*

#### Informational Call

**Q: Will there be another informational call?**

A: No.

**Q: Where can I find the recording from the informational call?**

A: The informational call was recorded and you can find it here:

[https://www.dropbox.com/s/bqya7z6zjgjev3/RFP%20Info%20Audio%205.20.21\\_1.mp3?dl=0](https://www.dropbox.com/s/bqya7z6zjgjev3/RFP%20Info%20Audio%205.20.21_1.mp3?dl=0)

#### Eligibility

**Q: If my agency is based outside of the United States, may I apply for this grant?**

A: Only agencies based inside of the United States may apply for this grant, because the majority of grant funding comes from the U.S. Government.

**Q: Are for-profit organizations available to apply for this grant?**

A: “Eligible entities are domestic public or private non-profit entities. Entities may include state and local governments, Indian tribal governments and organizations (American Indian/Alaskan Native/Native American), faith-based organizations, community-based organizations, hospitals, and institutions of higher education (RFP, p. 4).”

**Q: Can I apply if I am a current or past subgrantee or sub-subgrantee of any JFNA-funded program?**

A: Yes. (Note: Current and past JFNA subgrantees will only compete with other current and past subgrantees.)

**Q: Can I apply for a grant to continue a successful program?**

A: Programming supported by this grant must “incorporate new programming, new methods, or a new focus on a population into an existing innovative program, or developing a new program. JFNA will not fund an outright continuation of an existing program without any enhancement. Programs can be innovative for the field, organization, or program. What is innovative for one organization might not be innovative for another (RFP, p. 8).”

**Q: Can I apply to develop or enhance trainings to be more person-centered, trauma-informed?**

**A:** “Funding may NOT be used for the development of Person-Centered, Trauma-Informed training materials without a direct service component to the project (RFP, p. 5).”

**Q: Are chaplaincy programs allowable?**

**A:** Please read our policy on religious activities here: <https://cdn.fedweb.org/fed-42/2/Religious%2520Guidance.pdf>. Chaplaincy programs that abide by these guidelines are allowable.

**Q: If I provide or have provided Uniper services, either as a JFNA sub-subgrantee via the Network of Jewish Human Service Agencies or through other funding, can I apply for this JFNA Innovations Program Fig Tree grant for a program using Uniper?**

**A:** Yes, however programming supported by this grant must “incorporat[e] new programming, new methods, or a new focus on a population into an existing innovative program, or developing a new program. JFNA will not fund an outright continuation of an existing program without any enhancement. Programs can be innovative for the field, organization, or program. What is innovative for one organization might not be innovative for another (RFP, p. 8).”

**Q: Can I apply for a JFNA Expanded Critical Supports grant and this JFNA Innovations grant?**

**A:** Yes, however programming supported by this grant must “incorporat[e] new programming, new methods, or a new focus on a population into an existing innovative program, or developing a new program. JFNA will not fund an outright continuation of an existing program without any enhancement. Programs can be innovative for the field, organization, or program. What is innovative for one organization might not be innovative for another (RFP, p. 8).”

#### Grant Awards

**Q: How many grants is JFNA planning to issue?**

**A:** JFNA will determine the number of grant awards based on the number of applications and funding-level requests submitted, as well as the quality of applications.

**Q: What would be advisable ceiling amount for the proposal?**

**A:** “JFNA will award grants between \$15,000 to \$300,000 for each year (pending Congressional appropriations and subgrantee grant compliance). Applicants must apply for one of the following funding levels” listed in the RFP chart on pp. 9-10. The funding request should be logical for the program you are proposing. Higher funding requests should correlate with higher numbers of proposed program participants.

## Foundant Technologies

### **Q: How do I set up an account on Foundant Technologies in order to submit an Intent to Apply (LOI) and application?**

**A:** Go to <https://www.grantinterface.com/Home/Logon?urlkey=jewishfederations> and select “Create New Account.” Follow the prompts to set up an account. You will receive an E-mail confirming that you have successfully created an account. Next, you can submit an Intent to Apply (LOI) and an application. (Note: This is JFNA’s first time using Foundant software, therefore all current and past subgrantees, as well as new applicants, must create an account to apply.)

### **Q: If I need IT assistance using Foundant, who should I contact?**

**A:** Read Foundant’s tutorial for applicants here:

<https://docs.google.com/document/d/1HyVKOrd9FiHscl3tsuplHKpwzcrMRqwWF43t4zXK9NY/edit>. If you still have questions, E-mail [aging@JewishFederations.org](mailto:aging@JewishFederations.org) or [support@foundant.com](mailto:support@foundant.com)

## Intent to Apply (LOI)

### **Q: Do I need to know what my program proposal will be in order to submit an Intent to Apply?**

**A:** No. “The Intent to Apply consists of the following elements: full name and address of organization; name, title, phone number(s), and email address of application main point of contact; name, title, and email address of organization’s executive leader; geographic area served by program, as specific as possible; target population to be served, understanding this may change with the application; indication of how applicant learned about this RFP; and status of DUNS number and SAM registration (RFP, pp. 14-15).” You will need to create a thorough proposal when you submit Stage 1 Applications, which are due on July 9, 2021.

## Proposed Program Participants

### **Q: What happens if I indicate in the Intent to Apply (LOI) that I intend to serve one population and I change my mind later?**

**A:** Please be as specific as you can about which population you intend to serve knowing that you can change your mind when you submit your Stage 1 Application.

### **Q: Must all program participants have a history of trauma?**

**A:** This grant is intended for Holocaust survivors, older adults with a history of trauma, and/or their family caregivers.

### **Q: Can the proposed program serve more than one population?**

**A:** Yes, your proposed program(s) can serve Holocaust survivors, older adults with a history of trauma, and/or family caregivers. See the RFP p. 7 to learn more about these populations. Your program can serve one, two, or all three of the population categories.

**Q: If my program proposal intends to serve more than one population do I need to submit multiple proposals?**

A: No, you may only submit one proposal and it should include all proposed populations.

**Q: Can you clarify what is meant when you say, “diverse older populations”?**

A: This grant is intended to serve Holocaust survivors, older adults with a history of trauma, and their family caregivers. “Older adult is defined as a person who is age 60 or over, in accordance with the Older Americans Act (OAA)...For purposes of this grant, ACL is focused on serving older adults with a history of trauma and their family caregivers.

#### Stage 1 Application

**Q: May I propose multiple programs that utilize multiple service categories in one proposal?**

A: You may only submit one proposal and it should include all proposed programs, even if they are in multiple service categories. To learn more about service categories, read pp. 8-9 of the RFP.

**Q: What is the definition of trauma for this grant?**

A: “There is not one singular definition of trauma. For example, the Substance Abuse and Mental Health Services Administration (SAMHSA) describes individual trauma as resulting from ‘an event, series of events, or set of circumstances that is experienced by an individual as physically or emotionally harmful or life threatening and that has lasting adverse effects on the individual’s functioning and mental, physical, social, emotional, or spiritual well-being (RFP, p. 7).” You will be asked in your proposal to describe more specifically the unmet needs of your proposed program participants based on their (or their care recipient’s) history of trauma .

**Q: Will The JFNA Center on Aging and Trauma help applicants brainstorm application ideas?**

A: The JFNA Center on Aging and Trauma cannot help with the brainstorm process. You are welcome to contact present and past subgrantees to brainstorm with them.

**Q: What is the definition of “institutional care?”**

A: By institutional care we mean this grant may not fund costs associated with staying in a nursing home or any type of residential care/assisted living facility (e.g., room and board), but it can fund innovative PCTI programs and services provided in those facilities, such as cognitive support programs, family caregiver support programs, socialization programs, etc.

**Q: Do you need a DUNS/SAM number to apply?**

A: This needs to be obtained by the time funding is disbursed. The application can take some time, so we recommend you apply now. It is free to apply.

### Matching Funds

**Q: Can Claims Conference funds be used as matching funds?**

**A:** Yes. For more information about possible sources of match, please read p. 11 of the RFP. It is noteworthy that “the match funding must go to the same population as served by the JFNA funded program, and the match funding must be used for the same purpose as the JFNA funded program (RFP, p. 11).”

**Q: How do I determine how much match I will have to raise?**

**A:** Please read the RFP pp. 9-10 to see the minimum match required that correlates with the amount requested from JFNA. “All subgrantees are required to contribute a minimum match equal to 25% of the total program budget. The match may be comprised of cash, in-kind contributions, or a combination of both...Calculate minimum match as follows: JFNA Funds Requested / 3 = Minimum match amount (RFP, p. 10).”