

## Preparation for Check-in Calls

### Purpose of Calls

We want to support your work and for your programs to succeed! This is an opportunity for you to share your progress with The JFNA Center for Advancing Holocaust Survivor Care and for us to give you updates. We will collect best practices to share and provide technical support. These discussions will help your agency complete the quarterly reports and give you an opportunity to receive coaching on your programming.

### Check-in Call Agenda

- Share program progress, accomplishments, and best practices.
- Discuss challenges faced, actions taken to address challenges, and lessons learned. Brainstorm how JFNA can support your efforts.
- Discuss events, activities, and other plans that have or will take place in the next month.
- Indicate the agency's progress on meeting the targeted financial match.

### Dial Information

If you did not receive a Zoom e-vite for your JFNA check-in call, please dial:

- **Telephone Number:** 605.313.4197
- **Access Code:** 888.629

### Check-in Call Dates

On the JFNA Policies and Forms Library, see the Check-in Call Calendar to see when your check-in calls are scheduled. The times are listed according to Eastern Standard Time. ***We encourage you to add the dates to your calendar.***

### Rescheduling Policy

Given that the Center hosts dozens of individual check-in calls for multiple programs, we request that you strive to accommodate our scheduling. If you need to reschedule, contact your program manager ([Leah.Miller@JewishFederations.org](mailto:Leah.Miller@JewishFederations.org), [Karen.Yoskowitz@JewishFederations.org](mailto:Karen.Yoskowitz@JewishFederations.org), or [Amanda.Jarvis@JewishFederations.org](mailto:Amanda.Jarvis@JewishFederations.org)) and [Aging@JewishFederations.org](mailto:Aging@JewishFederations.org).