Coronavirus (COVID-19)
JFNA Suggested Guidance for Your Community's Planned Activities

Domestic Events, Gatherings and Conference Planning

HEALTH AND SAFETY CONSIDERATIONS

• Liaison with local and national public health authorities
• Increased disinfection of conference premises
• Offer participants sanitizing wipes and hand sanitation stations
• Install hand-sanitizing stations around venue
• Have medical staff at conference
• No hand-shake policy
• Encourage increased hand washing
• Contingency plan for testing, diagnostic arrangements on site and treatment facilities

FINANCIAL CONSIDERATIONS

• Cancellation policy and penalties — be clear with participants
• What costs are not yet committed to that could be refunded?
• What is the process to determine whether to cancel?
• What if a decision needs to be made at the last minute? Who is the final decision maker?
• Is it possible to loosen cancellation policies to lessen financial burden on participants?

PLEASE NOTE: The information we are providing is for educational purposes and not legal advice. For more information, or for questions regarding one of JFNA’s upcoming events, please contact Hannah Schwartz at hannah.schwartz@jewishfederations.org 212-284-6991.
Coronavirus (COVID-19)
JFNA Suggested Guidance for Your Community’s Planned Activities

International Travel and Missions

**HEALTH CONSIDERATIONS**

- Access to medical experts / English speaking physicians while abroad
- Pre-existing conditions and age of travelers
- Create a plan: What to do if a participant or staff member goes into quarantine or falls ill? Who covers the cost?
- What is the contingency plan should a travel restriction be issued while abroad

**FINANCIAL CONSIDERATIONS**

- Review insurance policy coverage
- Cancellation deadlines and fees — be clear with participants about deadlines and work with your tour operator to reduce penalties
- Is postponement an option? This may allow Federations to rollover deposits already paid to a later date or future mission and potentially limit financial exposure

**DESTINATION / ITINERARY CONSIDERATIONS**

- Does the itinerary include visits with vulnerable populations? (i.e. home visits, schools, etc.)
- Are Federations traveling outside of Israel relying on Israeli staff joining them? If so, they need to check for updates

**TRAVEL / EVENT CONSIDERATIONS**

- Consider suggesting that participants review their recent passport stamps against entry restrictions of mission destination countries, collected by the International Air Transport Association
- Create a plan for potential border closures while participants are abroad, as virus spreads, or if participants are unable to re-enter the United States without quarantine; create a plan
- Participant travel through multiple international airports
- Create a contingency plan in the event of quarantine
- Ask participants to double check their passports for previous participant travel to “hotspots”
- Check the CDC website for updates on specific destinations, destination specific advisories and information

**PLEASE NOTE:** The information we are providing is for educational purposes and not legal advice. For more information, or for questions regarding one of JFNA’s upcoming events, please contact Hannah Schwartz at hannah.schwartz@jewishfederations.org 212-284-6991.