Online applications are available on February 11, 2019 and are due on April 11, 2019

at [www.cjp.org/grants](http://www.cjp.org/grants) (select Metrowest)

Decisions will be announced in July 2019

Please refer to the Grant Application for additional information

Non-profit organizations serving the unique needs of the Metrowest Jewish community may apply for a grant

from the Metrowest Jewish Community Fund (MJCF). Grants are typically funded for no more than $5000, unique projects with the potential for significant impact may be considered for funding up to $7500.

There will be an optional meeting for prospective applicants on Monday, March 11, 2019 to share grant proposal ideas and answer questions about completing the NEW online application.

The meeting will be held from 7 – 8 pm at Jewish Family Service of Metrowest, 475 Franklin St. Framingham.

Please email Jodi Jarvis at jodij@cjp.org, if you plan to attend this meeting, or have questions before March 11 in order to get started on your application.

# Funding Priorities and Criteria – Please read and review carefully.

1. Grant applications should clearly identify how its program supports the mission of the Metrowest Community Planning Committee below:

The CJP Metrowest Community Planning Committee focuses on understanding and addressing identified needs impacting the Jewish Community in the Metrowest area by expanding opportunities for engagement and collaboration for all members of the Metrowest Jewish community by:

* Cultivating broader and deeper Jewish engagement by maintaining and fostering stronger collaborations among current service providers;
* Fostering community innovation to create solutions for tomorrow’s needs by supporting the development of new initiatives in the community;
* Enhancing connections, capacity and resiliency across our diverse community through engagement of members from the broad Metrowest community, and creating opportunities to educate and foster potential Metrowest leadership;
* Prioritizing, convening, and organizing strategic philanthropic ventures against explicit outcomes by ensuring the broad allocation of resources and outcome criteria as established by the committee.

# The MJCF Grant Committee welcomes applications from both new and existing organizations.

# All programs must be open to the community and must take place in Metrowest: Ashland, Bellingham, Dover, Framingham, Franklin, Holliston, Hopkinton, Hudson, Marlborough, Maynard, Medfield, Medway, Milford, Millis, Natick, Norfolk, Sherborn, Southborough, Stow, Sudbury, Wayland

1. Priority consideration will be given to grant applications that:
* Are **new** and **innovative**
* Have not been previously funded from this source
* Have the potential for community-wide impact
* Demonstrate collaboration among organizations
* Have a reasonable plan to become self-sustaining over time
1. All grants must demonstrate consideration for accessibility and participation for individuals with disabilities.
2. MJCF funds are not intended for programs that would normally be funded by organizations within

their annual budgets or for capital expenses.

1. All applicants must have 501©3 status or have arranged for a fiscal agent such status. If you need assistance finding a fiscal agent, please contact Jodi Jarvis at jodij@cjp.org
2. Applicants will be asked to evaluate the success of their program using criteria that are observable and quantifiable. These criteria must be included in the grant application.
3. Each organization awarded a grant must designate a contact person who will be responsible for staying in touch with arepresentative of the MJCF Committee**.**
4. All program publicity must incorporate a CJP logo and include the following statement: *“This program is supported by the Metrowest Jewish Community Fund of Combined Jewish Philanthropies.”* All events must also be posted on JewishBoston.com.
5. Each grant applicant and recipient must comply with the timeline provided below.

**FY20 Metrowest Planning Grant Application Timeline:**

**February 11, 2019 – NEW** online grant application process opens

**March 11, 2019** – ***OPTIONAL*** prospective grant application informational meeting

**April 11, 2019 –** Grant applications due through online application process

**June/July 2019** – Grant notification decisions and payment schedules to applicants

**September 2019** – Grant recipients to provide program schedule

**December 2019** – Mid-grant report due (provided with Grant notification)

**February 2020** – Grant check-in (phone call, meeting and/or written request)

**May 2020 - F**inal grant report due to MJCF Grant committee

We anticipate that there will be more applications

than available funds.