Instructions for Use and Maintenance of Accessibility Cart

PURPOSE---Temple Jeremiah is dedicated to having everyone participate fully in religious services. Towards this goal, we now have several assistive devices for use by those individuals with specific auditory, visual and tactile needs. It is hoped that this will encourage people of all ages and abilities to attend and participate in our services. When used appropriately by children, it is hoped that families will be able to remain together during services.

PLACEMENT---The assistive devices cart is moveable and should be placed outside the doors of either the Sanctuary or the Chapel prior to services.

- Make sure it is visible.
- Please keep the following items separate from the Assistive Devices Cart:
  1) small white cart with yarmulkes and tallit
  2) high top table with the basket containing name cards, Mi Shebeirach prayer cards, and pens

ITEMS---Ushers will need to be familiar with these items so that they can answer general questions about them before services. Specific instructions for the Kindles will be on the back of each one.

- **Auditory Devices**: FM units, and T-coil Hearing Loop technology (which is automatically connected once the congregant switches his hearing aid to T-coil) This technology is available in both the Chapel and the Sanctuary.
- **Visual Devices**: large print siddurs (more are on bookshelves in sanctuary with green dots on spines), magnifiers of various sizes and magnifications, Kindles with downloaded versions of the siddurs, and a prayer book in Braille (more are in sanctuary)
- **Tactile Devices**: quiet fidgets for use in hands only
NOTE---Remember that Temple Jeremiah also has wheelchairs, an accessible water fountain, and handicap-accessible bathrooms, as well as a gender neutral bathroom in the Rabbi’s office.

USHERS---Ushers may need to help congregants and guests regarding the use of items on the cart. They are also important to the overall maintenance and follow-up of this project.

- At the beginning of services, people may take the items as necessary. Ushers do not need to offer them.
- At the end of services, Ushers need to collect the items as people leave and check the seats for items left behind.
- All used items, except for the large print siddurs, should be put in the bin marked “Used Items”. They will then be cleaned and recharged as needed.
- If possible, Ushers should ask for brief feedback from people who used the items.
- Please give all feedback---from users or ushers---to Elan Adler of the Inclusion Committee (elanadler@gmail.com)

Thank you for helping to foster a welcoming environment at Temple Jeremiah where those of all ages and abilities can rejoice, contribute, and participate.

Inclusion Committee
Elan Adler and Caren Brown
Nov. 2017, revised July 2018