



Internship Application

Applications must be postmarked/submitted by March 30th

Candidate must:

- Have completed one year of college
- Commit 190 hours of work for the Jewish agency

Complete this application, sign, date and submit with the following:

1. Resume
2. Transcript - Official college transcript
3. References - Three letters of reference from teachers, employers, clergy, personal mentors, etc. (no relatives or significant others).
4. Photograph - Include a photo

NOTE: Intern applicants will have a personal interview with the Internship Committee to be conducted at the Jewish Federation office. Date to be determined.

APPLICANT BACKGROUND

Name: _____ Gender: _____
(First) (Middle Initial) (Last)

Address: _____

City: _____ State: _____ Zip: _____

School Address: _____

School City: _____ School State: _____ School Zip: _____

Email: _____

Cell Phone: _____ Home Phone: _____

Birthdate: ____/____/____ Birth City/Place: _____

Dates Available for Internship: _____

Please review the agency descriptions attached to this application and mark the preferred order of interest. (One (1 – most interested) through six (6 – least interested)).

____ Jewish Federation of Greater Indianapolis

____ Jewish Family Services

____ Hooverwood

____ Jewish Community Relations Council

____ Jewish Community Center of Indianapolis

____ Jewish Education

What is it about your first choices that particularly interests you?

Do you have an interest in any of the other areas of service and why?

We have both paid and unpaid internship available. Would you be interested in an unpaid internship?

Yes

No

EDUCATIONAL BACKGROUND

High School: _____ Year graduated: _____

Colleges or Universities

Years Attended

Degree

Colleges or Universities	Years Attended	Degree
_____	_____	_____
_____	_____	_____
_____	_____	_____

Major Field of Study: _____ GPA: _____

Extracurricular Interests:

Organizations, Awards, Offices Held:

Career goals:

WORK EXPERIENCE

Company and Date of Employment:

Areas of responsibility:

Company and Date of Employment:

Areas of responsibility:

Company and Date of Employment:

Areas of responsibility:

Do you have any experience with the Jewish Federation or any of its constituent agencies (Jewish Family Services, Jewish Community Center, Jewish Community Relations Council, Bureau of Jewish Education, and Hooverwood)? If yes, please describe.

Describe your Jewish background and/or a special Jewish experience you have had:

What unique perspective(s) will you bring to the Samuel Kroot internship?

Describe your vision of the Jewish future:

How did you hear about the Samuel Kroot Internship program?

REFERENCES

Please attach three letters of reference. References may include former and current teachers, employers, and long-time family friends. The letters can be attached with your application or sent directly to us.

Name: _____ Title: _____

Address: _____

Phone Number: _____ Email: _____

Name: _____ Title: _____

Address: _____

Phone Number: _____ Email: _____

Name: _____ Title: _____

Address: _____

Phone Number: _____ Email: _____

I affirm that the information above is true to the best of my knowledge and belief.

Signature: _____ Date: _____

NOTE: Intern applicants will have a personal interview with the Internship Committee to be conducted at the Jewish Federation office. Date to be determined.

Agency interns will be recognized at our JFGI Annual Meeting in June.

Please send in your application with all attachments by email or snail mail.
Applications are due by **March 30th**.

Attention: Pamela Eicher
Samuel Kroot Internship Program
Jewish Federation of Greater Indianapolis
6705 Hoover Road, Indianapolis, IN 46260-4120
Phone: 317.715.6981 • Fax: 317.205.0307 • Email: internship@JFGI.org

The Jewish Federation and its Agencies

Jewish Federation of Greater Indianapolis (JFGI)

Each year, the Jewish Federation of Greater Indianapolis mobilizes an annual campaign that raises millions of dollars to support Jewish life in Indianapolis, Israel, and around the world. The Annual Campaign creates a general fund that is allocated to programs and to meet the immediate needs of local and overseas Jewish agencies. JFGI has several areas for interns to consider: Campaign, Planned Giving and Endowment, Marketing, Financial Administration, Database Management, Israel Programming, Young Leadership Division/NEXTGen, Jewish Family Programming, Engagement, Grant Writing and Technology. For more information, visit www.jewishindianapolis.org.

Jewish Family Services (JFS)

Jewish Family Service at The Albert and Sara Reuben Senior & Community Resource Center is the Jewish community's central planning and coordinating entity of social services. . For more information, visit www.jewishindianapolis.org.

Hooverwood

Originally established as the Jewish Shelter House in 1902 and later the Borinstein Home in 1929, Hooverwood has been offering care and services to the elderly in our community for more than a century. Hooverwood was established at its present location in 1970, and has grown to become a well-recognized and respected skilled nursing facility, specializing in rehabilitation, dementia care, and adult day services. For more information, visit www.hooverwood.org.

Jewish Community Relations Council (JCRC)

The Indianapolis JCRC was established in 1942 as the public affairs and community relations arm of the organized Jewish community. The JCRC works to build consensus on public affairs issues and translate these positions into community action with the broader community, public officials, other faith and ethnic communities. JCRC focuses on Israel advocacy, and acts in coalition with other groups advocating civil rights and social and economic justice. For more information visit www.indyjcrc.org.

Jewish Community Center of Indianapolis (JCC)

For over 90 years, members of the Indianapolis community have enjoyed a diverse range of services for all ages and interests at the JCC Indianapolis. With recreational, educational and social programs and facilities that include a fitness center, water park, therapy pool, early childhood education center, art gallery, indoor tennis center, basketball courts and more, you can't help but find something to love at the JCC Indianapolis. For more information, visit www.jccindy.org. If making an impact appeals to you, the Jewish Community Center (JCC) has openings for internships for who shares our passion for doing transformative work in a diverse and inclusive environment. The ideal candidate must be high-energy, organized and committed to making meaningful contributions in creative and resourceful ways. This position will provide proactive support for key agency leadership as we work to fulfill the mission of the JCC. In addition to offering meaningful learnings opportunities, we have a beautiful campus, a

wonderful facility, a culture that values learning and growth and a team of amazing people united by shared values.

Jewish Education (BJE and JFGI)

There are many exciting new initiatives in the works for Jewish Education throughout Indianapolis, all of which provide a unique opportunity for an emerging professional interested in learning more about the field of Jewish education. A Kroot Internship focused in Jewish education would provide the opportunity to work on multiple projects including the BJE Holocaust Education Center, PJ Library, development of innovative Hebrew programs, and strategic planning for community-wide Jewish learning experiences. The overall internship would be coordinated through JFGI with time spent in multiple settings based on the skill sets and interests of the intern as well as the needs of the community.