

JFGI Jewish Education Innovation Grant Application

 for the 2019-2020 School Year

*Grant applications are due by Friday, April 12, 2019, by noon. Applications should be sent directly to Nina Price, JFGI Director of Jewish Education Initiatives at* *nprice@jfgi.org**. Please note that all three sections of the grant application (Applicant Information, Narrative, and Budget) must be submitted for the grant application to be eligible for review.* *Grant awards will be announced by Friday, May 31, 2019, and will be recognized at the JFGI Annual meeting on Wednesday, June 5.*

**Applicant Information**

Date of Application: \_/\_/\_

Legal name of organization applying: Click or tap here to enter text.

Program Name: Click or tap here to enter text.

Address: Click or tap here to enter text.

Contact person/title: Click or tap here to enter text.

Phone:Click or tap here to enter text. Email:Click or tap here to enter text.

Website:Click or tap here to enter text.

Purpose of Grant (50 words or less): Click or tap here to enter text.

Amount Requested (up to $4,000 annually) $\_\_\_\_\_\_\_\_ Total Program Annual Cost: $\_\_\_\_\_\_\_

Authorized Signatories:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chief Volunteer Officer (signature & date)

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Lead Professional (signature & date)

**Narrative**

*In order to help grant reviewers better understand the purpose for your grant proposal and how it aligns with the aims outlined in the grant overview, please share information about your organization, the proposed program, and plans for program evaluation. The bullet points listed below are designed to help you develop the narrative piece of your application. Please limit your narrative to no more than 3 pages.*

**Organization’s Profile**

* Brief summary of the history and mission of your organization.
* Brief overview of your organization’s structure and size, i.e., composition of Board, number of staff, annual budget, number of volunteers, etc. (If you are a division of a larger organization, focus on your unit.)
* Brief summary of programs and services, if any, you currently offer to the Greater Indianapolis Jewish community.

**Program Rationale & Implementation**

* What are your program’s goals and objectives?
* How does your proposed program align with JFGI’s strategic goal of “providing an array of meaningful Jewish educational and learning initiatives, both formal and informal, collaborating with others to address multi-generational needs”?
* How will your program bring geographic innovation to our community’s Jewish educational offerings?
* What demographics will your program serve? How will you specifically target the unaffiliated through your program?
* How many participants do you anticipate?
* How will the program *impact* the participants?
* Who will be involved in running this program? Please describe your staff, their qualifications and whether volunteers will be used, and if so, in what capacity.
* Please give an estimated timetable for implementing the program.

**Program Evaluation**

* How will success be defined and measured?
* Who will be responsible for conducting the evaluation?

BUDGET

Provide a budget with the following categories included (as applicable). The template below can be used to submit the budget or you can use an alternate format.

#### EXPENSE

Staffing Expense **1[[1]](#footnote-1)** (include job title and hours) $

Food $

Publicity/paid advertising $

Equipment rental $

Space rental $

Supplies and materials $

Other expense (describe) Add lines if necessary $

**TOTAL EXPENSE $**

### INCOME

JFGI grant request $ \_\_\_\_\_\_

Your organization’s cash contribution to the program $

Total projected program fees, if any $

Note fee per participant if applicable: $\_\_\_\_\_\_\_\_

Other income or grants you expect (identify source) $

**TOTAL INCOME** **$**

**Budget Explanation** (Please explain anything in the budget that may not be clear. Also, please note possible plans for moving forward with this program if you do not receive the full amount of grant funding requested): Click or tap here to enter text.

1. Staffing expense should be limited to staff specifically associated with your grant request. The expense should include wages, payroll tax, and any fringe benefits. Include job title and total hours on project. **Do not include any part of regular budgeted salaries for existing staff positions**. [↑](#footnote-ref-1)