



# Donor Advised Fund Check Request

Donor Name: \_\_\_\_\_ Date: \_\_\_\_\_

Fund Name: \_\_\_\_\_

Fund Number: \_\_\_\_\_

Check Payable to: \_\_\_\_\_  
*(501(C)3 organizations only)*

Tax ID Number: \_\_\_\_\_ Amount: \_\_\_\_\_

Organization Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Organization Phone Number: \_\_\_\_\_

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Donor Signature: \_\_\_\_\_

Donor Phone Number: \_\_\_\_\_

### How to Submit a Request:

- Complete and email to [lynette\\_caplinger@jewishakron.org](mailto:lynette_caplinger@jewishakron.org).
- The form can be printed, completed and mailed to JCBA-DAF Requests, 750 White Pond Drive Akron, Ohio 44320.

Please make sure to fill out the form completely and clearly and include your signature (requests that are not signed cannot be processed.) Incomplete information will cause a delay in payment.

Please note that distributions are permitted only to non-profit organizations granted a 501(c)3 status by the IRS. Tax-exempt status will be verified before your donation is mailed. If you have the charitable organization's Federal Tax ID Number, please provide it on the check request form to expedite your payment.

Please contact Julie at 330-835-0005 with any questions or concerns.

Accounting Use Only: Endowment Check #: \_\_\_\_\_ Date Completed: \_\_\_\_\_