

## Birth Announcement

Please use the following format for all birth announcements, inserting information where indicated (in parentheses). Please email this announcement and the photo in jpeg format to [jjn@jewishjacksonville.org](mailto:jjn@jewishjacksonville.org). Please include your phone number in case there are any questions. Deadline is the 6th of the month.

Parents (insert names here) are happy to announce the birth of their (daughter/son) (Insert child's name). (Child's name) was born on (insert date) at (insert time). (He/She) was also welcomed to the world by siblings (insert names here), and grandparents (insert names here).

(Feel free to include more information such as birthplace, weight, and measurements.)

## Bar/Bat Mitzvah Announcement

Please use the following format for all Bar/Bat Mitzvah announcements, inserting information where indicated (in parentheses). Please email this announcement and the photo in jpeg format to [jjn@jewishjacksonville.org](mailto:jjn@jewishjacksonville.org). Please include your phone number in case there are any questions. Deadline is the 6th of the month.

(Insert child's name), daughter/son of (insert parents' names), will be called to the Torah on the occasion of her/his (Bat/Bar/B'not) Mitzvah on (insert date) at (insert congregation name).

Sharing in the simcha will be her/his (insert siblings' names and ages); (grandparents' names and locations); and many other friends and family.

(Insert first name of child) is in (insert grade) at (insert school), where she/he (insert honors, activities, etc.) She/he enjoys (insert hobbies).

(Feel free to include more information such as "For her/his mitzvah project ...")

## Wedding Announcement

The following is a guideline for formatting wedding announcements. Insert information where indicated (in parentheses). Feel free to include any other pertinent information. Please email this announcement and optional photo in jpeg format to [jjn@jewishjacksonville.org](mailto:jjn@jewishjacksonville.org). Please include your phone number in case there are any questions. Deadline is the 6th of the month.

(Bride's maiden name) and (groom's name) were married (month, day, year) at (place of wedding). The ceremony was followed by a reception at (place of reception). The bride is the daughter of (bride's parent's name) of (parents' city, state).

The bride earned/attends (list degrees and universities). She works as a (profession and place of work). The groom earned/attends (list degrees and universities). He works as a (profession and place of work). Following a honeymoon in (city, state, country), the couple will live in (city, state).

## Obituary

The following is a guideline for obituaries. Insert information where indicated (in parentheses). Feel free to include any other pertinent information. Please email this announcement to [jjn@jewishjacksonville.org](mailto:jjn@jewishjacksonville.org). Please include your phone number in case there are any questions. Deadline is the 6th of the month.

### Sympathy

... to the family of (deceased's first and last name), who died (month, day, year). She/he is survived by (list spouses, children, siblings and the city where they are from, ex: her sister Sue Smith of Orlando).

Contributions in memory of (deceased's name) may be made to (charity, synagogue or group of choice).