

Young Adult and Special Affinities Director Jewish Federation of Greater Hartford

About the Jewish Federation of Greater Hartford

The Jewish Federation of Greater Hartford plays a unique role in strengthening Jewish identity, helping those in need and ensuring our Jewish future by partnering with our 25 beneficiary agencies dedicated to providing a tangible and personal impact on our Jewish faith, values and story.

Only Federation has the strength of community that makes it possible to harness the power of our shared desire to give everyone the ability to shine — whether it's by supplying a family with a bag of groceries from Jewish Family Services' Kosher Food Pantry, providing dignity to a grandparent with Alzheimer's at Hebrew Health Care, or sending a college student to experience Israel through our birthright Israel Program.

The impact is real. It is tangible. And it changes lives for the better.

By providing opportunities for community members to work together to better understand and support Jewish life, and by allocating resources to organizations that support the education, heritage and social commitment of the Jewish community, Federation builds stronger Jewish leadership and ensures the continued growth, vitality and preservation of our Jewish community as a whole.

Position Summary

If you're up for the challenge of developing and expanding young adult engagement in Hartford, we're up for showing you why we're so proud to call this community home. The Young Adult Division (YAD) is a program within the Jewish Federation of Greater Hartford. Wherever you are in your Jewish journey, the Young Adult Division has a host of ways to help you get involved – come to an event, volunteer at a social action project, take on a leadership role allowing you to give back to the community, and become a mentor to the generation following in your footsteps.

The Young Adult Director and Special Affinities Director is the primary staff person responsible for identifying young Jewish adults (ages 22-40). We need a positive, energetic person to lead this cohort. The Director is responsible for developing a cadre of Jewish volunteers who are ready, willing and able to accept leadership roles in campaign, other Federation committees and affiliated agency committees and boards.

Responsibilities

Young Adult Division (YAD)

- Staff the Young Adult Division (YAD)
- Develop and implement a campaign plan designed to increase revenue at all levels of giving
- Develop and implement a varied menu of activities designed to reach out to young Jewish adults (22-40 years old) for the purpose of connection to the Federation, the annual campaign and the Jewish community
- Manage a process that identifies, educates and places young adults into appropriate leadership positions at Federation
- Staff the Frank Stavis Leadership program

- Develop interfaith programming
- Help participants in YAD understand the importance of making a quality gift to the campaign and working in the campaign as a solicitor and leader
- Plan and implement programming and activities for the Birthright Alumni group
- Recruit participants and where appropriate, serve as staff for Jewish Federation of Greater Hartford delegations to regional, national and international Young Leadership conferences and missions

Jewish Professionals Network Affinity (JPN)

- Responsible for all activities that encompass the JPN
- Engage and build the cohort of business professionals through one on one contact, lunch and learns as well as other activities
- Integrate where possible the YAD and JPN affinity groups
- Collaborate with all departments to engage volunteers in our work
- Use the JPN as a vehicle to engage business professionals in the work of the Federation and make a connection to campaign

REQUIRED SKILLS & ABILITIES

- Bachelor's degree required;
- Charismatic individual who will draw and engage young adults to join and participate in YAD Hartford events and encourage their involvement in leadership roles.
- Characteristics of the ideal candidate: enthusiastic self-starter who enjoys the creative process, detail oriented and results and outcomes focused. Must love people and have a passion for the job.
- Futuristic thinker who will execute and continuously create the next level of achievement for YAD Hartford and will lead the team to create outstanding programming and outreach.
- Driven and determined leader who creates momentum and positive energy.
- Experience working with operational and strategic plans, goal setting and hitting milestones.
- Fundraising experience a plus.
- Proficient in Microsoft Office Suite and social media.
- Must possess strong written and oral communications skills.
- Familiarity with and understanding of the Hartford and/or National Jewish community is a plus.
- Work some evenings and weekends.